



# ASSIST

Today's scholars. Tomorrow's leaders.

American Secondary Schools  
for  
International Students and Teachers

## Recommendation of School Administrator

\_\_\_\_\_  
Name of Applicant

\_\_\_\_\_  
Name and Title of School Administrator

\_\_\_\_\_  
Name of School

### Instructions to the Applicant

Please fill in your name and give this form to your school administrator (principal, headmaster, class dean, class teacher). To be courteous, you should provide your administrator with an envelope. Ask your administrator to complete this form and return it to you in the envelope as soon as possible.

### Instructions to the School Administrator

The student applicant named above has chosen you to write a recommendation to the ASSIST program. ASSIST grants scholarships for one year of study and personal experience abroad. If selected, the student will attend an American independent (private) secondary school, either a day or a boarding school. The competition for these scholarships is strong, and we depend on and value your assessment.

The student would be in close contact with other young people and with faculty in a demanding academic environment. There will also be the expectation of participation in extracurricular activities while living as a part of a new community and adjusting to a new setting. We would appreciate your candid opinion of this applicant as we evaluate the suitability of his/her participation in the ASSIST program. Your comments will be held in confidence and will be a part of the student's profile, which will also include an interview, English and mathematics recommendations, a school transcript (*which we ask that you include with this recommendation*), and, most often, a test of English as a second language.

We appreciate your assistance in evaluating this student's abilities and gifts. When responding to the questions, the following are some of the qualities of particular interest to us.

#### Personal Qualities

Integrity	Consideration of others
Responsibility	Sense of humor
Confidence	Leadership ability
Conduct	Independence
Self reliance	Emotional stability
Maturity	Relationships with peers/adults
Personality	

#### Academic Qualities

Academic achievement	Curiosity
Creativity	Perceptiveness
Communicativeness	Organizational skills
Self discipline	Reaction to criticism
Dependability	Imagination
Cooperation	English skills (writing, speaking, reading)
Motivation and effort	

1. Referring to the qualities above, and with as much detail as possible, please comment on the greatest strengths of this student in relation to others in the applicant's age group whom you have known regarding:

a. Academic Qualities:

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b. Personal Qualities:

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2. To help us better understand the applicant, please comment on:

a. Areas of special interest, talent, proficiency or contribution other than in academic work:

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b. Areas in need of growth or development:

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3. How do you judge the applicant's qualifications altogether in terms of character, adaptability, self-discipline, relations with classmates and adults, etc.?

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*Thank you very much for your candor and assistance. Please place this recommendation and a certified copy of the applicant's academic records for the past two years in an envelope. Please seal the envelope, sign across the seal, and return it to the candidate.*

\_\_\_\_\_  
Your Signature

\_\_\_\_\_  
Date